**Committee Meeting**

 **August 15, 2018**

**The Committee Meeting of the Lafourche Basin Levee District met at the official domicile of the Board in Vacherie, Louisiana and was called to order by President Michael McKinney Sr. at 6:00 pm.**

**The following Commissioners were in attendance: Craig Carter, Assumption Parish; Stanley Folse, St. James Parish; Whitney Jasmin, Jr., St. John the Baptist Parish; Russell Loupe, St. Charles Parish; Eric Matherne, St. Charles Parish; Marlin Rogers, St. Charles Parish; Kevin Hebert, St. Charles Parish; Michael McKinney, Sr., Ascension Parish; Gary Watson, St. John the Baptist Parish; James Jasmin, St. James Parish and Jeffery Henry, Ascension Parish. Donald Henry, Executive Director was present. Ivy Chauvin, Assistant Executive Director was absent. Larry Buquoi, Attorney was absent.**

**There were not any comments from the audience on the agenda items.**

**Safety Committee Report: Commissioner Kevin Hebert, Chairman**

**Commissioner Hebert reports that we no lost time accidents to report on. The Safety Meeting for the Maintenance Department was held on August 13, 2018. Two Safety Films were shown at the Vacherie Shop and three at the St. Charles Shop. Safety Films shown were Hand, Wrist, and Finger Safety and Eye Safety at the Vacherie Location. Safety films shown at the Sunset Location were Heat Stress Prevention, Hurricanes, Tornadoes, and Floods, and Machine Safety. A draft copy of the updated Safety Manual was given to the Commissioners to be reviewed and was requested to be placed on the September 5, 2018 Regular Board Meeting Agenda for approval. Commissioner James Jasmin asked about what changes occurred on the updated manual. Executive Donald Ray Henry stated that a copy of the old manual with the corrective changes shown will be sent to each commissioner on the following day. Commissioner Jasmin asked if any of the changes pertained to the two accidents that occurred recently. Mr. Henry replied with the answer of no.**

**Equipment Committee Report: Stanley Folse, Chairman**

**Commissioner Folse reported that all of the districts equipment is presently operational, except for the equipment that was involved in the May and June 2018 accidents. All other equipment are located on their respective job sites or here at the maintenance shop.**

**Update on the May 31, 2018 accident:**

**Tommy with the insurance company stated that Chris Chubb with Liberty Mutual, our insurance company, is doing an inland marine claim on the damage to the tractor. He also stated that he has information from the adjuster who came out to see the damage and a quote from Sunshine Equipment. He will be getting in contact with us soon.**

 **Update on the July 11, 2018 accident:**

**Kim with Insurance Adjusters, our insurance, received the police report and sent it in to the other party involved to see what will be paid up by whom. They will, in the future, send us a total loss of vehicle.**

 **Requesting approval to place on the September 5, 2018 Regular Meeting Agenda to purchase a Kuabota Zero-Turn 60” Mower/Diesel engine on state contract for $12,264 compared to and instead of the John Deere 7ft Mower and Cab, which is in the budget for $40,000. Commissioner Stanley Folse stated that he did not have information on this item before this meeting and suggested we leave this item open for discussion until more information has been gathered for comparison. Mr. Folse also suggested to the commissioners that they all put in more time and do more research on their respective reports in order to be more informative.**

**Personnel Committee Report: James P. Jasmin**

 **Commissioner Watson reported that Mr. Lumar, worker involved in the May 2018 accident, still had a brace on his hand and would be visiting the doctor soon. Human Resources spoke to the Worker’s Compensation representative and they stated that Mr. Lumar was seeing the doctor regularly and has a projected return day to work in September 2018.**

 **It was also reported that Mr. Morvant, worker from the July 2018 accident, was doing ok. He went to the doctor for x-rays and will be out of work until further notice.**

 **The appointed council that will be handling the personnel matter has requested an extension to make a statement. Commissioner James Jasmin asked if this concerned one of the accidents and Executive Director Donald Ray Henry said no, it was the other matter with the EEOC.**

 **Items requested to be placed on the September 5th Board Meeting:**

* **Association of Levee Boards of Louisiana Annual Meeting in New Orleans will be held on December 4-6, 2018.**
* **The Mississippi Valley Flood Control Association Annual Meeting in New Orleans will be held on December 6-8, 2018.**
* **The Mississippi Valley Flood Control Association 37th Annual Meeting in Washington D.C. on October 1-3, 2018**
* **Greater Grace Charter Academy, Inc. to renew their agreement with the Lafourche Basin Levee District to use our building as a safe refuge for the children and teachers of their academy in the case of a sudden emergency**
* **2019 Annual Budget**

**All items were approved.**

 **Commissioner Kevin Hebert stated that we as commissioners read the reports for the Committee Meeting, but we do not make the reports. He said that there need to be more communication between the Commissioners and the Executive Director and Assistant Executive Director. It will be more work for the Commissioners, but it need to be put in so that the commissioners can make better informative reports as well as be more efficient as committee boards for the future. James Jasmin, President-Elect, proposed to call a Special Meeting for the following week to discuss this issue as well as his expectations for the Chairmen and boards. Commissioner Stanley Folse suggested that each commissioner in turn reply whether they agree to having the meeting. President Michael McKinney Sr. asked each commission individually whether they will attend or not. Each Commissioner agreed to attend the Special Meeting that will be held on August 22, 2018 at 6:00 P.M.**

 **Mark Roberts of Burk-Kleinpeter, Inc (BKI), Glenn Ledet of Aptim, and Oneil Malbrough of Grand Isle Shipyards (GIS) presented a 5 year plan for the Upper Barataria Project.**

 **Since there were no additional committee matters to discuss, Commissioner Russell Loupe moved to adjourn and was seconded by Commissioner Kevin Hebert.**

 **Executive Director**

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